

Olmstead Subcabinet Executive Committee Special Meeting

January 4, 2016 - 1:00 p.m. – 1:30 p.m.

Minnesota Housing - 400 Sibley Street, State Street Conference Room

I. Call to Order

Action: N/A.

The meeting was called to order at 1:02 p.m. by Commissioner Mary Tingerthal.

II. Roll Call to Establish Quorum

Committee members present: Mary Tingerthal (Minnesota Housing); Emily Johnson Piper (Department of Human Services (DHS)).

Committee members present via phone: Blake (Department of Employment and Economic Development (DEED)).

Subcabinet members present: Roberta Opheim (Ombudsman for Mental Health and Developmental Disabilities); Colleen Wieck (Governor’s Council on Developmental Disabilities).

Subcabinet members present via phone: Brenda Cassellius (Minnesota Department of Education (MDE)).

Guests present: Karen Sullivan Hook, Beth Sullivan, Alex Bartolic, Erin Sullivan Sutton, Mari Moen, Joe Sathe (DHS); Mike Tessneer, Darlene Zangara, Rosalie Vollmar (Olmstead Implementation Office (OIO)).

III. Agenda Review

Action: N/A.

IV. Action Item: Gap Report

Action: Approve the Gap Report as discussed for submission to the court.

**Motion – Johnson Piper. Second – Chaffee.
In Favor – All**

Commissioner Tingerthal noted that the meeting was a follow up to the December 23, 2015 Executive Committee meeting where there was a thorough review of the first section of the Gap Report. The Waiting List information was still being verified at the time of that meeting, so the decision was made that a special meeting of the Executive

Committee would be necessary to approve the final Gap Report prior to submission to the court. She reported that Counsel to the Subcabinet, Karen Sullivan Hook, had contacted the Court on December 30 to obtain approval to submit the report on January 5, 2016.

Mike Tessneer reported that the December 30, 2015 Gap Report was sent to the Executive Committee and Subcabinet for review in preparation for the meeting. The following is a list of proposed revisions to the Gap Report presented at the meeting:

- **Page 2, add a word to “Summary of Movement from Segregated to Integrated” section:**

This section reports on the progress of three Olmstead Plan goals from the March 20, 2015 Plan that relate to the movement of individuals from segregated to integrated settings.

- **Page 4, Nursing Facilities, delete a sentence:**

Delete the first sentence, “The goal for 2014 was met. A goal for 2015 was established in the August 10, 2015 Plan and will be reported in subsequent reports.” That same sentence appears in the Results paragraph so it is redundant.

- **Page 7, Table 1, add a footnote:**

Add a footnote to the first row of the table to define the term “authorized.” The footnote should state, “Authorized services indicate the funding is approved and service planning can begin.”

- **Page 8, Table 3, add a word:**

Add the word “Total” in the top row of the far right column.

- **Page 8, delete and replace language:**

Delete the last sentence that states, “Data noted as the beginning of the month was collected at the end of the previous month, while data noted as the end of the month was collected during the month listed,” and replace with “The beginning size comes from data collected at the end of the previous month and the ending size comes from data collected at the end of the month listed.”

- **Page 9, delete and replace language:**

Delete the last sentence that states, “Data noted as the beginning of the month was collected the previous month, while data noted as the end of the month was

collected during the month listed,” and replace with “The beginning size comes from data collected at the end of the previous month and the ending size comes from data collected at the end of the month listed.”

In response to questions from Roberta Opheim about movement from the developmental disability waiver services wait list or Community Alternatives for Disabled Individuals (CADI) waived services wait list, Alex Bartolic reported that individuals are not removed from either wait list until the individual verifies that they feel they are receiving all the services necessary to meet their needs. Alex Bartolic also agreed to provide Roberta Opheim a list of services currently available under the developmental disability and CADI waivers.

V. Adjournment

Action: Motion to adjourn the meeting.

Motion – Johnson Piper. Second – Tingerthal.

In Favor - All

The meeting was adjourned at 1:19 p.m.