

Vulnerable Adult/Common Entry Point

DHS Adult Services Centralization to be effective July 1st, 2015 – Presenter: Jennifer Kirchen
SSIS changes effective V15.2 statewide release – Presenter: Joanne Anderson

Continue Taking VA/CEP Reports Within Agency Until Centralization Process Begins

- OCEP centralization will begin on 7/1/2015
- A county phased approach is being discussed, more to come

SSIS changes effective V15.2 statewide release

- Adult maltreatment reports coming from the CEP Call Center are found on the Unassigned Intake Search.
- Alleged victim deceased and serious injury indicators added to the adult maltreatment report screen.
- Allegation detail added to the allegation screen.
- Medical examiner and MH/DD Ombudsman notification indicators added to the referral screen.
- Bounce Referral function added to the referral screen.

Local Agencies continue to use the following SSIS Admin Functions

- Access Offender Index
- Access Person Index
- Create Intake
- Create Workgroup
- View County Detail
- Edit Person
- View Statewide Detail Reports
- View Statewide AP reports
- View Statewide AP Workgroups
- Worker Default Activities

Reminder to go to unassigned intake search everyday: CEP Call Center reports will be found here.

- Intake Views
 - My Recent Intakes
 - Intakes Needing Action
 - All Recent Intakes
 - Recent Intake Participants
- Intake Searches
 - Intake Main Search
 - Intake Person Search
 - Unassigned Intake Search
 - Intake Maltreatment Report Searches

1.53 Secs, 28 Results

Searches: Max results: Search on open

Date range:

Date Range: From: To:

Workgroup

SSIS Workgroup #: SSIS Intake #:

Program: Intake type:

Close reason: Problem:

Status:

Start Date/Time	Workgroup Name	Close Date/Time	Intake Type	Problem	Close Reason	Program	Status	Method	Source	Unit
10/29/2014 1:45:00 PM	Ryan Molly APS Intake 10/29/2014		Adult maltreatment report	Alleged vulnerable adult at risk/maltreatment		Adult Protective Services	Open	Electronic		SSIS default
3/30/2015 3:22:55 PM	Burton Gerald APS Intake 03/30/2015		Adult maltreatment report	Alleged vulnerable adult at risk/maltreatment		Adult Protective Services	Open	Electronic		SSIS default

Count: 28

Intake | Workgroup

Identification

Name:

Description: SSIS Intake #:

Detail

Start Date / Time: Method:

All intakes coming in from other counties or the call center will default to “Electronic” Method.

The screenshot shows a software interface for an intake form. The form is titled "Intake" and is currently in the "Workgroup" view. It is divided into several sections:

- Identification:** Contains a "Name" field with the value "Chevelle Cecile C AP Intake 01/17/2013" and an "SSIS Intake #" field with the value "203373533".
- Detail:** Contains several dropdown menus: "Start Date / Time" (1/17/2013, 08:37 AM), "Method" (Electronic), "Intake Type" (Adult maltreatment report), "Problem" (Alleged vulnerable adult at risk/maltreatment), "Program" (Adult Protective Services), "Source", and "Caller".
- Disposition / Close:** Contains a "Close Reason" dropdown menu and a "Close Date / Time" field.
- Additional Information:** Contains three checkboxes: "Description of Need", "Comments", and "Staff Warning".

Changes on adult maltreatment report screen

Adult Maltreatment Report | Description of Incident | Allegations | Roles | Referral

Identification

Imminent danger? Yes No

Will caller protect vulnerable adult from harm? Yes No

Alleged victim deceased? Yes No

Death as a result of maltreatment? Yes No

Alleged victim experienced serious injury as a result of maltreatment? Yes No

SSIS report #: 215915397

Nursing Home Report #:

Call Center report #:

County report action:

Received by

County staff: Anderson, Joanne Phone: (651)431-4780

External: Phone: { } -

Source:

Caller:

Are you reporting on behalf of a facility? Are you making a complaint against a facility?

Caller refuses address and phone? Yes No

Alleged victim

Victim:

Victim status: Categorical Functional

Disabled always in Counties.

Changes on the Allegation screen

The screenshot shows a web form for entering an allegation. The form is divided into two main sections: "Alleged perpetrator" and "Nature of Allegation".

Alleged perpetrator section:

- Alleged perpetrator name: Colwater, Annie
- Alleged perpetrator description: (empty text field)
- Previous maltreatment: Unknown
- Nature of previous: (empty text field)
- Where can more information be obtained: (empty text field)

Nature of Allegation section:

- Allegation: Neglect caregiver
- Allegation detail: A failure to supply:
 - Health care
 - Lack of supervision leading to physical or sexual harm
 - Medication
 - Services
 - Shelter
- Type of fiduciary relationship: (empty dropdown)
- Determination: (empty dropdown)
- Determination date: (empty dropdown) Last updated appeal: (empty dropdown)

A callout bubble points to the "Allegation:" dropdown menu with the text: "New feature - Need further detail about allegation entered."

Allegation Detail Context Sensitive Help is included

Nature of Allegation

Allegation: Neglect caregiver

SSISWORK

Hide Back Print Options

Adult Maltreatment Allegation Detail Definitions

Note: Not all allegation detail have further definition

Abuse emotional or mental

Forced separation of the VA from another person against the wishes of the VA, or Legal representative's wishes

Gestured communication:
Gestured Communication that is malicious, disparaging, belittling, humiliating, harassing, or threatening.

Oral communication:
Oral Communication that is malicious, disparaging, belittling, humiliating, harassing or threatening.

Punishment:
Punishment includes: aversive or deprivation procedure, penalty for behavior.

Written communication:
Written Communication that is malicious, disparaging, belittling, humiliating, harassing or threatening.

Abuse physical

- Biting
- Burn
- Conduct intended to produce pain, injury
- Corporal/physical punishment
- Criminal Assault 1st - 5th Degree:
Criminal assault includes: assault with a weapon, the infliction of substantial bodily harm, intent to cause fear or bodily harm and assault with bodily harm knowing the person is a VA.
- Forced separation of the VA from another person
- Hitting or punching
- Kicking
- Slapping
- Unreasonable confinement, involuntary seclusion
- Use of chemical restraint

Changes on the Referral screen

Adult Maltreatment Report | Description of Incident | Allegations | Roles | Referral

Referral | Distribution List

Adult Protection Services

Are county emergency protective services needed? Yes No

County:

Date notified:

Contact

Internal staff: Phone: () -

External staff: Phone: () -

Lead Investigative Agency

Referred to lead investigative agency? Yes No Date referred:

Lead investigative agency: County DHS Licensing Health OHFC

County: State: MN

Notification

Was CEP form sent to medical examiner? Yes No Date sent:

Was CEP form sent to MH/DD Ombudsman? Yes No Date sent:

Criminal

Criminal activity? Yes No

Type of crime:

Specify if other:

Bounce Referral Function

- Use the Bounce Referral action menu function on the Referral tab to send a report back to the CEP Call Center if it is determined that the report should not have been sent to your county.

The screenshot displays the 'Intake Views' application window. On the left is a tree view with categories like 'My Recent Intakes', 'Intake Searches', and 'Unassigned Intake Search'. The 'Adult Maltreatment Report' is selected under 'Unassigned Intake Search'. The main window shows a form for this report with fields for 'County' (Anoka), 'Date notified' (4/28/2015), and 'Contact' information. A context menu is open over the 'Referral' tab, listing actions such as 'Print Grid', 'Save', 'Cancel', 'Delete', 'Send to Lead Investigative Agency', 'Bounce Referral', and 'Data Clean-up'. The 'Bounce Referral' option is highlighted. Below the form, there are sections for 'Lead Investigative Agency' with radio buttons for 'Yes' and 'No', and a 'Date referred' field set to 4/29/2015. At the bottom, there are dropdowns for 'County' (Blue Earth) and 'State' (MN).

Close Intakes that are Bounced Back to the CEP Call Center

- Close intakes bounced back to call center as you would when you "Send to lead agency"

Intake Workgroup	
Identification	
Name:	Mentor Meeting APS Intake 05/14/2015
Description:	Mentor Meeting <input type="button" value="v"/> SSIS Intake #:
	215915395
Detail	
Start Date / Time:	5/14/2015 <input type="button" value="v"/> 09:33 AM Method: Phone <input type="button" value="v"/>
Intake Type:	Adult maltreatment report <input type="button" value="v"/>
Problem:	Alleged vulnerable adult at risk/maltreatment <input type="button" value="v"/>
Program:	Adult Protective Services <input type="button" value="v"/>
Source:	<input type="button" value="v"/>
Caller:	<input type="button" value="v"/> <input type="button" value="i"/> <input type="button" value="d"/>
Disposition / Close	
Close Reason:	Other agency responsible <input type="button" value="v"/>

VA/CEP Maltreatment Screens With No Changes

- No changes on Description of Incident tab.
- No changes on Roles tab.

Local Agencies Response to Emergency Protective Service Reports

- On July 1st, the call center will have the ability to send a report to a county when Emergency Protective Services are needed. A call will also be placed to the county.

Coming in SSIS release V15.3 ...

- The ability to create an adult maltreatment report in the county will be disabled.
- Vulnerable Adult Safety and Outcome data will be collected in the assessment/investigation workgroup.
- CEP printed report will include new indicators and allegation detail.