

# **SSIS Version 15.2 - Software Release Notes for May 2015**



Minnesota Department of **Human Services**

**Prepared by the SSIS Quality Assurance Team**

## SSIS Version 15.2 - Software Release Notes

<u>MODULE</u>	<u>DESCRIPTION</u>
<b>Adoption - County</b>	(Enhancement) SSIS Help: The following help text files no longer display when searching on "TPR": <ol style="list-style-type: none"><li>1. HLP_WORKER_TPR_TERM_DATE</li><li>2. HLP_WORKER_TPR_TERM_REAS</li><li>3. HLP_WORKER_TPR_TYPE</li></ol>
<b>Adoption - County</b>	Northstar Adoption Assistance Eligibility Determination: On the Setup tab, the "Child Ward" field will now automatically populate with one Adoptive Placement Verification record.
<b>Adoption - County</b>	Northstar Adoption/Kinship Eligibility Determination > Discussion Log: The "County Code" and "Agency Name" are populating with the correct information.
<b>Adoption - County</b>	Northstar Adoption Assistance Eligibility Determination: On the Setup tab, only the most recent Previous Parent Verification record will display when two or more Previous Parent Verification records exist.
<b>Adoption - County</b>	Previously, the Commissioners Transition Verification, Primary Address only pulled in the street address. This field has been changed to include the City, State, and Zip code.
<b>Adoption - County</b>	(Design Change) Kinship: The option to create a "New Kinship Eligibility" is enabled when the child's Kinship status is "Active at DHS", and a Northstar Kinship Assistance Eligibility Determination is inactive or has not been created.
<b>Adoption - County</b>	When submitting a Kinship to DHS, the record will populate the DHS number and change the Status at DHS to "Successful Submission to DHS". After the child has been set up on the State application, the Status at DHS will be updated to "Active at DHS".

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<b>Adoption - County</b>	Northstar Adoption Assistance Eligibility Determination: The "Child Eligibility" screen, for a non-applicable child, correctly displays the following question on the printed document: "Have foster care payments been made on the child's behalf while in out-of-home placement prior to the issuance of the court order transferring the child's guardianship to the commissioner?"
<b>Adoption - County</b>	Northstar Adoption Assistance Eligibility Determination: On the "Barriers to Adoption" screen, new text and a textbox display when selecting one of the sibling-related options. This is to account for situations where a child is at-risk of developing one or more disabilities, but it is not the current primary barrier.
<b>Adoption - County</b>	Northstar Adoption Assistance Eligibility Determination: The "Child Eligibility" screen now includes a question for AFDC-relatedness. This question displays for non-applicable children, with a placement authority of "Court Ordered", and no Title IV-E foster care payments made on behalf of the child.
<b>Adoption - County</b>	Northstar Adoption Assistance Eligibility Determination: The "Title Page > Previous Parent Verification" grid now displays "County Verified Date".
<b>Adoption - County</b>	Northstar Adoption Assistance Eligibility Determination: On the "Applicable Child Criteria" screen, answering "No" to the following question no longer causes the "Required Documentation" tab to include "Documentation of foster care placement": Has the child been in foster care under the responsibility of a county social service or tribal agency for at least 60 consecutive months?
<b>Adoption - County</b>	Two new codes were added to Kinship Closing for the Close Reason of "KPA disrupted". These new Kinship Disrupt reason detail codes are "Tribal decision" or "Court initiated". When a Kinship is disrupted, the event details are updated on the state side system and the county side "Status at DHS" field also updates to "KPA disrupted (closed)".
<b>Court</b>	The issue with the Order/disposition not populating on the Court Hearing screen when tabbing through the screen has been fixed.

## SSIS Version 15.2 - Software Release Notes

### MODULE

### DESCRIPTION

#### Docs Case Notes & Chronology

Person Documents: On the Setup tab for several of the Person Documents, the Worker/Staff field now sorts by Last Name. One of the column headers displays "Name" instead of the fieldname.

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#### Docs Case Notes & Chronology

Chronology Grid: Changes made to the grid settings (i.e. adding optional columns) are now retained when navigating between folders.

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#### Document Templates

Information for Attorney or Family to File Adoption Petition: The document correctly displays previously missing fields. The following selections were affected:

1. Placement: Selecting the "Relative" or "Kin" button
  2. Child: Selecting "Yes"
  3. Contact Information for Parties Entitled to Notice of Adoption Proceedings: Selecting "Yes" for any of the options
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#### Document Templates

(Design Change) Chronology > Documents: The following documents are now in RTF:

1. APS Initial Disposition Letter
2. CPS Family Assessment Mandated Reporter Summary
3. CPS Family Investigation Notice of Reconsideration
4. CPS Notice of Assessment Summary
5. CPS Notice of Determination
6. CPS Summary Disposition Notice

REMINDER: Attach a Local Agency RTF Document Template Header to each of these documents.

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#### Fiscal -- Claiming Interface

Claim interface jobs were often run many times during the day for agencies. This volume of activity put significant load on the MMIS servers, slowing processing. The ability for agencies to change the times the four MMIS Claim Interface tasks were run has been removed. Users can no longer change the time of the scheduled MMIS Claim Interface settings. Manual interfaces can be run at any time within the agency

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## SSIS Version 15.2 - Software Release Notes

### MODULE

### DESCRIPTION

#### Fiscal -- Payments

When trying to make a modification to a Payment that had an accrual code and was claimed in the Child Foster Care Report , the following error message incorrectly displayed: "Accrual code must be blank when the Year of service is not one year prior to the year of payment." This error message no longer displays.

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## SSIS Version 15.2 - Software Release Notes

### MODULE

### DESCRIPTION

#### Fiscal -- Title IV-E Abstract Report

Child Foster Care: The sort order of the tree for proofing tabs has been restored to Client Name, and Payment Service Start date.

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#### Fiscal -- Title IV-E Abstract Report

Child Foster Care Report: The detail screen formatting of negative numbers has been corrected.

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#### Fiscal -- Title IV-E Abstract Report

Child Foster Care Report: Child counts for line B have been corrected and will not drop when home is licensed.

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#### Fiscal -- Title IV-E Abstract Report

Child Foster Care Report: MAPCY Adjustments will include for Rule Code NYL (Not Yet Licensed) for Northstar claiming.

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#### Fiscal -- Title IV-E Abstract Report

Some of the IV-E Claims on the Child Foster Care report that were submitted in Q1 2015 will create flipped claims (negative claims and the positive claim if all other rules are met) if one of the following situations exists:

1. The IV-E reimbursable indicator on the IV-E claimed payment was YES and the IV-E reimbursable indicator was changed to NO after the claim was submitted.
  - a. If the IV-E reimbursable indicator was a No when the payment was claimed and is now a Yes - these claims are not automatically flipping in V15.2.
2. The PMI# for client was removed after the IV-E claim was submitted.
3. The DOB for the child was deleted and as estimated DOB was entered after the IV-E claim was submitted.

These are the only 3 situations where a claim on the Child Foster Care report will be flipped automatically by the system for V15.2. All other situations require an adjustment reversal and correcting entry adjustments to back out any previous claims. Only claims submitted to Q1 2015 and forward will automatically flip. Any claims submitted prior to Q1 2015 will always need to be manually backed out.

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### MODULE

### DESCRIPTION

#### Fiscal -- Title IV-E Abstract Report

The optional column "IV-E Legacy Indicator" is available on the Payment Proofing, Claimed Payment Proofing and Child Count Proofing grids on the Child Foster Care Report.

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#### IV-E Eligibility

IV-E Submission to MAXIS: The "Entered foster care" date defaulted to 12/30/1899. The date now correctly defaults to blank. If the IV-E Reimbursability Submission Worksheet is completed, the "Entered foster care" date displays correctly on the IV-E Reimbursability Submission Worksheet and the IV-E Submission to MAXIS.

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#### Licensing

Licensed By: The agency "Downey side, Inc." is inactivated, and "European Children Adoption Services" is renamed to "Embracing Children Adoption Services".

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#### MAPCY

Person Documents: The "MAPCY Post-Permanency Reassessment Notice" is now available in the Person > Documents folder. A local agency header needs to be attached to this template.

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#### Outcomes Reports

MN6 and C3.2: The queries are modified to allow one of the relationship inactive dates to be before the continuous placement start date. One of the relationship inactive dates still needs to be one or after the continuous placement start date in order for a child to be included in the measure.

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## SSIS Version 15.2 - Software Release Notes

### MODULE

### DESCRIPTION

#### Placement

The Foster Parents Tab on Placements has been updated to account for the Kinship - Relative setting, therefore requiring a relative/kin type relationship.

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#### Placement

The business rule that prevents the saving of a second open Placement for a child was not distinguishing between Placements and Locations, therefore preventing the saving of a Location when a Placement was open. The business rule has been updated to allow the saving of a Location that overlaps a Placement.

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#### Placement

(Design Change) Relationships: An error message displays preventing edits to two fields on a relationship when the person is associated with a Kinship record. The "Relationship" and "Person 2" fields are not editable.

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#### Placement

Some outstanding RCV-Update issues are fixed/implemented in this release.

1. On the RCV-Update the complete Primary Mailing Address is available for selection below the Business Organization.
2. Business rulese for RCV-Update require an updated Kinship Placement Agreement Date when the Update reason is:
  - \*Add one custodian
  - \*Remove one custodian - death
  - \*Remove one custodian - divorce
  - \*Remove one custodian - separation
  - \*Remove one custodian - other
3. The updated Kinship Placement Agreement Date must follow these rules:
  - \*Updated Agreement Date must be  $\geq$  child's birth date;
  - \*Updated Agreement Date cannot be a future date;
  - \*Updated Agreement Date must be  $>$  Kinship Placement Agreement Date

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#### Placement

A new business rule was implemented for RCV – Close: The Kinship Status at DHS must be "Active at DHS" before closing. The message: "The Kinship Status at DHS must be "Active at DHS" before closing. (The Kinship Status at DHS will be updated when the child is set up in SSIS DHS by a state worker. Try again after the status has been updated.)" will display if the Kinship Status at DHS is not active.

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## SSIS Version 15.2 - Software Release Notes

### MODULE

### DESCRIPTION

#### Placement

When selecting the menu option “New Kinship”, a warning message displays if the youth’s age as of the current date (system date) is 18 or older.  
Warning message text: “WARNING: This youth is age 18 or older. Saving the RCV – Initial verification will require that the youth is under age 18 as of the initial KPA date. A youth will not be eligible for Northstar Kinship Assistance if the following was not completed before their 18th birthday: Eligibility Determination approved, Benefit Agreement signed, and TPLPC finalized.”

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#### Placement

When saving the RCV – Initial verification, an error message displays if the youth’s age as of the initial KPA date is 18 or older. Error Message Text: “Cannot save: This youth’s age as of the initial KPA date is 18 or over. A youth will not be eligible for Northstar Kinship Assistance if the following was not completed before their 18th birthday: Eligibility Determination approved, Benefit Agreement signed, and TPLPC finalized.”

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#### Placement

A new business rule has been implemented when saving the RCV – Update verification. An error message will display if the youth’s age as of the Initial KPA date or updated KPA date is 18 or older.

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#### Placement

When discharging a Continuous Placement, a warning message will display on save when:

- The discharge reason is “Permanent transfer of legal and physical custody to a relative”, AND
- the discharge date is >= 01/01/2015, AND
- the child’s PERSON\_ID is linked to a PERSON\_KINSHIP record for this CONTPLCMT\_ID, AND
- The Status at DHS is Agency initial set up, Successful submission to DHS, or Active at DHS

The Warning message will read: "Warning: The Kinship record for this youth is still active. Complete all relevant Kinship verifications, including the RCV – Close verification to inform SSIS DHS of the transfer of custody.”

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#### Placement

Changes have been made to the Warning message received when saving a Placement record when the date range of the Placement does not fall entirely within a single Continuous Placement. This message is for Placements and Continuous Placement with overlapping dates. If the Continuous Placement is closed and a new Placement is being entered, outside of the dates of the closed Continuous Placement, then the message should not display. If the new Placement dates overlap the closed Continuous Placement, then the message is expected to display.

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## SSIS Version 15.2 - Software Release Notes

### MODULE

### DESCRIPTION

#### Placement

Continuous Placement: A warning message correctly displays when one of the following conditions are met:

1. Placement Start Date is less than the Continuous Placement Start Date, and the Placement End Date is blank or greater than the Continuous Placement Start Date.
2. Continuous Placement End Date is valued, Placement Location Start Date is greater than or equal to the Continuous Placement Start Date, and Placement Location End Date is blank or greater than the Continuous Placement End Date.

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#### Placement

The ability to save an end reason and end date on a placement that had been submitted to SSIS Adoption or selected for submission has been restored.

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#### Placement

The ability to create a pre-placement visit "location" when a "placement" exists for that date range was previously generating error messages. This function is now available without errors.

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#### Repository - County

Repository: The list of reimbursable services and special cost codes is updated for Error #4026 Monthly foster care amount to include Special Cost Code 19 - MAPCY Adjustment and Special Cost Code 10 - Reduced Foster Care Rate.

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#### Security

Role Functions: Functions that only applied to State staff were visible to agency Security Administrators. There was confusion about whether these Functions should be assigned to agency staff. On the agency Role screens, "Access State Adoptions" and "Approve MAPCY Extraordinary Lv" no longer display. In future releases, additional Functions will be removed that are only specific to State staff.

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#### Vulnerable Adult

Adult Maltreatment Report: Per APS Policy, three new fields have been added to the “Adult Maltreatment Report” tab (“Alleged victim deceased?”, “Death as a result of maltreatment?” and “Alleged victim experienced serious injury as a result of maltreatment?”) These fields must be completed in order to send to lead investigative agency and to close the intake.

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#### Vulnerable Adult

Per APS Policy, two new fields have been added to the “Referral” tab (“Was CEP form sent to medical examiner?” and “Was CEP form sent to MH/DD Ombudsman?”) These fields are required to close the intake.

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#### Vulnerable Adult

Adult Maltreatment Report: A new field, “Call Center report #”, displays on the “Adult Maltreatment Report” tab. The field is currently disabled and will be display-only once the Call Center functionality is implemented (after July 1.)

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#### Workgroup & Related/Caseload List

Workgroup Detail report: The Service Plan Log section displays the status of the plans. Plans with a Status of Discarded are not shown in the report. A sort order was added as follows: 1. by Effective From date, descending. 2. by Effective To Date, descending. 3. by Service Plan document ID descending, however the document ID is not displayed.

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