

**SSIS Worker Mentor Meeting  
V15.2 Release Agenda**

May 27, 2015

<b>Time</b>	<b>Presentation</b>	<b>Speaker</b>
9:00am	Welcome, General Information	Lisa Litchfield, SSIS Worker Mentor Coordinator
9:05am	SSIS Update and AFCARS	Jean Swanson-Broberg, Worker Design Manager
9:30am	Northstar Care Commissioner Transitions – roll out plans, additional information and local agency practice considerations	Charissa Jones, Commissioner Transitions Policy & John Sellen, Northstar Care
10:00am	Break	
10:10am	Relative Custody Assistance Question & Answer: Do you have questions regarding prior RCA business practices in your agency? Do you have questions regarding impact of continuing RCA and entry in SSIS? Do you have questions regarding potential Commissioner Transitions for RCA families?	Kelly Nelson Adoptions & Relative Custody Assistance Manager
10:45am	VA/CEP Centralization and SSIS VA/CEP screen changes. Centralization begins 7/1/2015; SSIS changes included in V15.2	Jennifer Kirchen, Adult Services Supervisor and Joanne Anderson, SSIS Systems Analyst
11:30am	Lunch on own	
12:30pm	SSIS Quiz Bowl	Lisa Litchfield
12:45pm	General V15.2 SSIS Release	Lisa Litchfield
1:45pm	Notice of Determination and Combined Documents Transition to RTF format. Otherwise known as “Why am I not getting my correct NOD letter?” or “Why can’t I close my workgroup with the NOD I completed?”	Tina Furst, SSIS Quality Assurance Tester & Lisa Litchfield
2:30pm	SSIS Navigation Tips for New & Experienced Mentors – culled from Help Desk reports	Lisa Litchfield
2:55pm	Final Q&A and Closing	Lisa Litchfield